



TO: All Massage Therapy and Myofascial Release Patients

**RE: Appointment Policy**

---

1. All personal pay patients must pay at time of visit.
2. All insurance must pay their deductible/co-pay at time of visit.

We prescribe Massage Therapy and/or Myofascial Release as an integral step of your treatment program. It is very important to your rehabilitation and stabilization. Due to the limited amount of available time, it is important that these appointments are kept.

***A minimum of 24 hours notice is necessary to re-schedule or cancel your appointment.***

#### **Missed Appointments**

Patients who miss appointments or give less than 24 hours notice for missed appointments, will be billed personally the fee for a session. No further massage therapy or myofascial release appointments can be scheduled until the fee has been paid. The amount which you will be charged is ½ of the cost of the service.

Thank you for cooperating in this matter and allowing us to provide quality professional services for all our patients.

***I understand and agree to the terms concerning missing, canceling and rescheduling appointments.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date